



Sacred Heart School

## Preschool to 8<sup>th</sup> Grade APPLICATION FORM 2010 – 2011

Dear Prospective Parents,

Thank you for considering Sacred Heart School for the education of your child. At Sacred Heart, you will find a close-knit community for your child. As a school and parish community, we practice our values of faith, service, and academic excellence.

The attached application form must be fully completed and signed in order to apply for admission. If more than one child is applying, you must complete an application form for each child. Please follow all instructions carefully and completely on the form.

### INSTRUCTIONS:

1) Complete and fill out the *Application Form*, and return to:  
Sacred Heart School, 13718 Saratoga Avenue, Saratoga, CA 95070

2) Include:

- A non-refundable \$40.00 application fee.
- A copy of the child's Birth Certificate.
- A copy of the child's Baptismal certificate (if Catholic).
- A recent photo of your child

For grades 1-8

- A copy of the most recent report card
- Authorization for release of student records form

### ONCE YOUR APPLICATION IS RECEIVED

You will receive a registration packet and communication from the school's office to schedule an appointment for your child to be screened (see next page for dates.)

Prospective students are tested on the standard subjects at level appropriate for their current age and grade. There is nothing to prepare, and the school provides all testing materials. The tests take approximately 45-90 minutes, depending on the grade level.

New families will be required to attend a school information session with the principal at a date to be arranged. The pastor and principal may interview prospective parents.

Thank you for your interest in Sacred Heart School, and we welcome your visit.

Sincerely,

Thomas M. Pulchny  
Principal



Sacred Heart School

## **SACRED HEART SCHOOL TESTING DATES FOR THE 2010-2011 SCHOOL YEAR**

Below here are the incoming student testing dates for 2010-2011 school year applicants. Please sign in at the School Office for testing on your scheduled day.

### **Incoming Kindergarten Screening**

Day: Tuesday, March 2, 2010 or Thursday March 4, 2010

Time: 9:00 AM to 12 PM and 1 PM to 3:30 PM

Testing is scheduled by appointment. We will contact you with a testing time.

### **Incoming Grade 1 -8 Testing**

Wednesday, March 3, 2010

3:15 PM - 4:15 PM

(Testing for grades 1-3 takes approximately 30 minutes; testing for grades 4-8 takes from 45 to 60 minutes.)

If a prospective student applies for enrollment after the dates listed above, we will be happy to set up a testing time after an application has been submitted. Please call our School Office at (408) 867-9241.



# Sacred Heart School

13718 Saratoga Avenue, Saratoga, CA 95070 ✦ (408)867-9241 ✦ school.sacredheartsaratoga.org

## Application Form

Date of Application: \_\_\_\_\_

Grade to enter: \_\_\_\_\_

### STUDENT INFORMATION

Child's Name: \_\_\_\_\_ Sex: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_  
Number and Street City, State, Zip

Telephone: (\_\_\_\_) \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Current School Attending: \_\_\_\_\_ Address: \_\_\_\_\_

Citizenship: U.S.  Non U.S.  (If not a US citizen, please provide a copy of the student's visa)

#### Ethnic Designation

(needed for Diocesan and NCEA statistical data)

- White
- Hispanic
- Black
- Chinese
- Japanese
- Korean
- Filipino
- Native American
- Vietnamese
- Other, Non-White

#### Living With:

- Both Parents
- Father
- Mother
- Guardian
- Foster Parent
- Other \_\_\_\_\_

#### Language Spoken at Home:

- English (student must be proficient)
- Spanish
- Other \_\_\_\_\_

#### Parental Status (if child not living with both parents)

Father \_\_\_\_\_ Mother \_\_\_\_\_  
 \_\_\_\_\_ Separated \_\_\_\_\_  
 \_\_\_\_\_ Divorced \_\_\_\_\_  
 \_\_\_\_\_ Remarried \_\_\_\_\_

#### Child's Sacramental Record:

	Date	Church	City/State
Baptism			
Reconciliation			
First Eucharist			

#### Siblings:

Name	Age	School

**Provide name and district of the public school your child is entitled to attend:** School / District:

\_\_\_\_\_

Sacred Heart School does not unlawfully discriminate on the basis of race, color, national or ethnic origin, age, sex, or disability in the admission of students, the administration of educational policies, scholarship programs, and athletic and other school-administered programs.

**This application is not considered complete without the following:**

- \_\_\_ \$40 application fee
- \_\_\_ copy of child's birth certificate
- \_\_\_ copy of child's Baptismal certificate (if Catholic)
- \_\_\_ current photo of child

# PARENT INFORMATION

## Father's Information:

\_\_\_\_\_  
Last Name First Name Middle  
Home Address: \_\_\_\_\_  
Number and Street City, State, Zip  
Home Number: (\_\_\_\_) \_\_\_\_\_ Cell Number: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_  
Place of Birth: \_\_\_\_\_ U.S. Citizen: Yes  No  Religion: \_\_\_\_\_  
Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Work Number: (\_\_\_\_) \_\_\_\_\_ ext. \_\_\_\_\_ Alumni of Sacred Heart?  Yes / year \_\_\_\_\_  No

## Mother's Information:

\_\_\_\_\_  
Last Name First Name Middle  
Home Address: \_\_\_\_\_  
Number and Street City, State, Zip  
Home Number: (\_\_\_\_) \_\_\_\_\_ Cell Number: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_  
Place of Birth: \_\_\_\_\_ U.S. Citizen: Yes  No  Religion: \_\_\_\_\_  
Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Work Number: (\_\_\_\_) \_\_\_\_\_ ext. \_\_\_\_\_ Alumni of Sacred Heart?  Yes / year \_\_\_\_\_  No

# PARISH AND ADDITIONAL INFORMATION

## Parish Information:

Sacred Heart registered parishioner?  Yes / Envelope # \_\_\_\_\_  No / What Parish? \_\_\_\_\_  
Name of Parish that is closest to your home: \_\_\_\_\_  
Name of Church your family attends for Sunday worship: \_\_\_\_\_

**Financial Assistance is available; please check if information on financial assistance is needed.**

How did you hear about Sacred Heart School? \_\_\_referred by \_\_\_\_\_  
\_\_\_Flyer \_\_\_Brochure \_\_\_Publication \_\_\_Newspaper ad \_\_\_Internet \_\_\_Phone Book

**Please indicate why you want to enroll your child in Sacred Heart (use separate sheet if needed)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Application must** be on file before testing dates will be scheduled and/or confirmed. Applications will not be processed if this form is not fully completed. By signing this form, I accept my financial obligations to the school and will pay tuition in full and on time according to my contract. I understand that the school uses the SMART Management Program for tuition collection.

\_\_\_\_\_/\_\_\_\_\_  
Parent / Guardian Signature Date

## FOR OFFICE USE:

Date Application & Fee Received: \_\_\_\_\_ Check #: \_\_\_\_\_  
Birth and Baptismal Certificates verified by: \_\_\_\_\_ Date: \_\_\_\_\_