

Sacred Heart School Advisory Council Meeting

Minutes
June 17, 2010
Parish Center

Persons Attending: Ron Schmalz, Rick Pearce, Shelley Cargill, Tom Pulchny, Ed Hayden, Amy Ebertin, Christine Csubak, Lynn Ball, Tom Clerkin, Kathy Jain, Cathleen Harter, Maria Blanc, Jennifer Lauck, Terry Ward

I. **Call to Order / Opening Prayer** – Meeting began at 7:45 PM with opening prayer led by Rick Pearce.

II. **Overview of 2009 – 2010 School Year**
Review of accomplishments/happenings
Comments by Rick Pearce and Tom Pulchny

III. **Principal's Report**
Thanks to Rick Pearce for his leadership of SAC this year

New computers for 6th grade have arrived

Smart Board – installed, Mrs. O' Donnell training on Smart Board at St. Francis

Enrollment – budget K-8 is 205, currently are at 200 but know a number of families that are going to return which will put us at 206, still touring new families
Pre-K – with changes in day length it looks like we may max out with 24 students, Pre-K numbers are not included in budget calculations

More families than expected are receiving a rebate off registration due to referring families to school and new family will be attending.

Does Nicole have specific goals? No direct path to follow. Her role is to be contact person for admissions to school and to handle application process. She also focuses on marketing campaign for school. She keeps track of openings in each grade, etc. She has a budget she works within. Tom Pulchny will re-evaluate how successful her position has been in a few years to make sure it is cost effective. Nicole is very helpful for Mr. Pulchny as she has the time to spend and “owns” marketing. Gifts of Heart will be covered by her next year. Gifts of Heart campaign is not within recruitment but contributes capital to school. This is an internal marketing campaign. Results of campaign are good marketing for school.

Pre-K extended care – parents will have to select the extended care from the offerings due to teacher student ratio requirements. There will not be a drop in program for extended care. For this year the school will try the new set extended care program to see how it works. The concern by parents is with pre-K siblings

staying until the upper grades are dismissed on 12:30 or 2 PM Wednesdays. Mr. Pulchny indicated that he would like a cohesive program where the afternoon program is good for the kids and the happiness of the children. Discussion of Pre-K drop off being 10-15 min earlier so parents could get off to work, etc. Also to smooth transition of drop off so there isn't crowding of door, etc.

New Science teacher hired – Rachel Pleis, background in biology with Master's from Notre Dame, enrolling in PhD program at USF, was teaching in San Diego but relocated as her fiancé (Sacred Heart graduate) took a job in this area, almost 20 candidates for position, Ms. V leaves next week

End of year went well

Calendar scheduling – lots already scheduled for next year, next year there will be a whole school end of year picnic in lieu of individual class end of year parties, grandparents day is scheduled so that it is not during Catholic School's Week

Carnival – school will be deeply involved, will replace fall gift wrap fundraiser as carnival will raise money for school and parish, it will be a requirement for all parents to volunteer at least 3 hours during carnival, this has been announced in bulletin so parents are notified, all grades will be involved in different portions of the carnival, 35% of proceeds will go to school and 65% will go to parish, parish covers all maintenance of buildings, etc, discussion of how much funds would be raised, how will carnival be marketed, etc. Unknown by members at meeting as the carnival committee is covering that. Money will support the operations of the school. Discussion of disclosing where the carnival money will be used by the school.

IV. Ratification of Minutes

Ron Schmalz motioned to approve May 13, 2010 minutes, Kathy Jain seconded. Minutes approved by all. Future minutes will continue to be posted to website by Ron Schmalz.

V. Ballot for next year's officer positions – 2010-2011 year

New positions for next year will be as follows:

Secretary – Jennifer Lauck

Vice -Chair – Ed Hayden

Chair – Shelley Cargill

VI. Calendar

Sent out by Rick – 2nd Thursday of every month, with 3 months where it is the 3rd Thursday

Motion by Lynn Ball to approve the proposed 2010-2011 SAC meeting calendar, seconded by Ed Hayden. Motion approved by all.

VII. Thanks to those who are leaving SAC

Thanks to Christine, Kathy, Tom Clerkin, and Ron
Thank you gifts were given to all departing members

VIII. Summary, Next Steps & Adjournment

1. Adjournment – at 8:48 pm with prayer led by Mr. Pulchny.