

Sacred Heart School Advisory Council Meeting

Minutes
May 13, 2010
Parish Center

Persons Attending: Ron Schmalz, Rick Pearce, Shelley Cargill, Tom Pulchny, Ed Hayden, Amy Ebertin, Christine Csubak, Michelle Perone, Tom Clerkin, Heidi Giammona, Terri McClenahan, Kathy Jain
Guests: Cathleen Harter, Maria Blanc

I. **Call to Order / Opening Prayer** – Meeting began at 7:05 PM with opening prayer led by all.

II. **Agenda Review**
Overview of agenda

III. **Ratification of Minutes**
Shelley indicated one additional edit since minutes were distributed with agenda. Amy Ebertin motioned to approve April 10, 2010 minutes, Ron Schmalz seconded. Minutes approved by all.

IV. **Principal's Report**
Thanks to Ron for leading discernment process

Thanks to those who are leaving SAC this year for their service

Enrollment update – currently 192, still hopeful, couple of new applications this week from last open house, open houses for next year are currently being scheduled, advertisement going into 6 local community newspapers for next few weeks, pre-K has 14 children, room in all classes except 6th grade

New parent mentor meeting – May 26th 6:30-8:30 PM, this will give new families a little bit of information, number of SAC members will serve as mentor families

Alumni dinner – 16 previous students who are now seniors in high school attended, seem happy and going to good colleges

Confirmation – tomorrow evening at 5 PM, 8th graders are ready and excited

Walk a thon – next week, kids can come in sports attire on that day

Calendar – next year's school calendar was published to parents in last Heart Beat, new winter break on week of President's week, will see how that works out and determine if it will be kept in future

Grandparent's day – better to hold it on a Friday, Mrs. Awad felt strongly that it should not be held during Catholic School's week as Hospitality is already very busy with organization of other events that week. It was originally held during this week because theme of Catholic School's week that year was family. Catholic School's week is good because classroom material is still on display. Will it be moved back to a 12:30 dismissal day? Discussion of grandparent's being a full day or half day.

Enrichment activities - Karen Hughes was asked to look into enrichment activities for after school, looking at a program to be held on 2 PM Wed (not 12:30 PM Wed), there would be a number of different offerings (say 6) that students could choose from, this would start at 2:05 PM. Offerings: academic chess, band club, creative writing, Play-Well TEK-nologies class, play in a box from Peninsula Youth Theater group, young Rembrandts, cost is fairly reasonable. Prices vary for different classes. Does each organization have a minimum number that they need in each class? It is possible that this could be incorporated into the talent show at end of year. Noticed that not all age groups had offerings in all trimesters, this will be looked at for final schedule.

Last day of school

8th grade – last day is Wednesday, June 2 (of graduation week)

K – 7th grade – last day Thursday, June 10

Smart board scheduled to arrive next week

Math teachers going to workshop by Noyce foundation – continuing education credits for teachers, Mrs. Witte secured a stipend through federal funding for the teachers. Mathletics computer software now being used, good energy from students, mentioned that this program is used instead of textbooks in Australia

School Speak – adding functionality, calendar population, volunteer opportunities, etc. Question of adding forms to site and payment for items. Would like to see Tuesday envelope disappear, would like to go green, discussion of positive/negative feedback about everything being on line, possibility of having a computer in office or library for parents to check information while at school

Discussion of enrollment – possible reasons that current families have not re-registered, current economic dilemma of parents, discussion of diocese giving to families in need

V. Faculty Report

Relay for Life – great success, event total \$14,300, Saratoga event July 24 & 25 at St. Andrew's, everyone invited to participate but the American Cancer Society is not asking for Sacred Heart to raise any more money, organization was

surprised at total raised in short time, not going to be held again next year but other options will be investigated, any feedback would be appreciated

Spanish field trip tomorrow for 6th and 7th grade

Great America for 8th grade next Friday

VI. Officer's Report

Officer elections – distributed information through e-mail, goal to have new set of officers in place by June meeting, nominations currently being collected via e-mail and at meeting, process distributed by e-mail will be followed

Open floor to public nominations for officers – none

E-mail nominations:

Secretary - Amy Ebertin, Jennifer Lauck, Cathleen Harter all nominated

Vice chair – Michelle Perone and Lynn Ball

Chair – Shelley Cargill and Amy Ebertin

Outgoing members do not get to vote.

VII. Sponsor's Reports

Public Relations – Lynn sent current report with goals and accomplishments of year via e-mail, question of whether Lynn is going to head up PR next year, unknown due to Lynn not being present at meeting

Catholic Identity – Christine, 3 entities that support this group, weekly masses to continue next year, Christian Living this year implemented Halo program which will continue next year, looking for more student leadership in Halo club, One Heart will continue, will have a little ceremony where 7th graders will step up to become the new leaders of families

Christian Living will be led by Trudi Reid

Was suggested that Cathleen Harter would be a natural sponsor for Catholic Identity next year

Cathleen interested in moving location of Halo club meetings to gym for more space, investigating how students can take on more responsibility for running of club

Question about monthly collections – would there be double the number of collections due to Halo collections and “regular” collections, or whether collections would be only through the Halo club, only one collection, Halo club will support Christian Living, collections will try to encompass two weekends but only one week of school, trying to coordinate with upper grade teachers so can support classes, looking at picking one Thursday a month that will be collection for an outside organization

Strategic Planning – Ed

Volunteer hours analysis reviewed, goal to make it more convenient to fulfill hours next year, Anita Ratra has not declined to serve as volunteer coordinator

Short summary of different areas covered by strategic planning – good time to review goals of this support group

Enrichment – Kathy

All chair positions filled for next year

Areas of concern:

Mustang Classic falls when Gala is in full swing

Walk a thon fell close to Relay for Life

Discussion of fundraising and participating in sport fundraising

Movement lab – parents don't show up, coordinator is doing everything

they can to remind people but people still don't show up, discussion of

having it be volunteer sign up where a dedicated group volunteers will

assist all the time (like Learning Center), discussion of importance of

movement lab and asset it is to school, discussion of opening it up as

volunteer opportunity for all grade families, discussion of shifting it to first

thing in the morning, discussion of older students setting up and cleaning

up to facilitate, discussion of challenges to parents who are working and

who have small children at home, discussion of list of volunteer

opportunities being posted on School Speak, discussion of combining yard

duty and movement lab and make one big requirement where families

could determine which place they want to/can volunteer their time,

possibility of getting SJSU kinesiology students who need student

teaching credit to come in and help

When do new families gain access to School Speak – this would allow

them to get into volunteer opportunities sooner than later

Merchandising

Why not use website to sell sweatshirts as fundraiser for school

This could be for other paraphernalia as well as clothing

Fundraising – Michelle

Review of information e-mailed out

Challenges

Fall fundraiser – do we want to continue this fundraiser, they

receive a lot of grief but raise \$10 – 15 K, participation is low, Mrs.

Ratra has agreed to chair again

Carnival will be at the same time frame so this could be a challenge

to get people involved in current fall fundraiser. Perhaps Carnival is

replacing fall fundraiser for next year. Conversation about

percentage that will come to school from the carnival needs to be

pursued. Discussion of volunteer hours for parish events

Scrip team needs a co-chair – support person to work with Susan and Terri, this would allow Susan to phase out of her role

Gifts of the Heart – never had a chair for this year and definitely need one for next year, maybe Nicole would be part of this in future, low participation with major donation from one family, estimate was 50 families participating, discussion of timing of this event, duration of event, keep focused on technology and as people see results then perhaps interest will improve, this should be the one ask that goes to everybody (school, parish, alumni), upper and lower grade co-chairs could work better

VIII. Summary, Next Steps & Adjournment

1. Adjournment – at 9:08 pm with prayer led by Mr. Pulchny.